



**MINUTES OF THE LEE COUNTY
FIRE ADVISORY BOARD AND LEE COUNTY FIRE CHIEFS COUNCIL**

OCTOBER 12, 2006

The Lee County Fire Advisory Board and the Lee County Fire Chiefs Council held a joint meeting on October 12, 2006 at the City of Sanford Fire Station No. 3, 900 Cool Springs Road.

The following Lee County Fire Advisory members were present: Donald Andrews, Jr., Derrick Clouston, John Altenburger, Roger King, and Bob Brown. Absent were: Doc Oldham, Royce Gaines, Larry Kelly, and David Smitherman, Ex officio member.

Representatives from the Lee County Fire Chiefs Council were present to include: Reid Cagle, Ronnie Campbell, Scott Holt, Ernest Marks, and Cy Richardson.

Chairman Donald Andrews called the meeting to order at 6:00 p.m.

Chairman Donald Andrews presented the minutes and asked for a motion to accept them as presented. Roger King made a motion to accept the minutes, seconded by John Altenburger, and the motion carried unanimously.

Chairman Andrews stated that the purpose of the meeting was to set objectives for the three remaining goals, which concluded with the following results:

Goal # 4

The Fire Advisory Board in cooperation with the Fire Chief's Association and the Office of Lee County Fire Marshal will create a five year strategic and capital improvement plan to insure maximum resource utilization effective county-wide.

Objectives

- 1a) Each department will complete an apparatus survey with life expectancy and condition, with projected replacement date.
- 1b) Each department will complete a building survey to include current conditions, size, and age with projected additions and/or remodels.
- 2) Develop an equipment matrix.
- 3) Determine locations of substations and prioritize with projected costs.
- 4) Request five year capital and strategic plan from each department.

Goal # 5

Evaluate the current process of funding the Fire Marshal's Office and evaluate opportunities for other funding mechanisms.

Objectives

- 1) Recommend to the Lee County Board of Commissioner's that the Fire Marshal's costs be paid out of the general fund; take action *prior* to next Volunteer Fire Department budget submission.

Goal # 6

Conduct a review of current public safety communications issues, and develop steps to maximize countywide emergency communications.

Objectives

- 1) FAB recommendation to the Lee County Board of Commissioners to create a county emergency dispatch center under county management, employ a qualified Communications Director, and appoint a 911 users group to help direct operations of the center.

Chairman Donald Andrews requested that a letter be drafted for presentation of the goals and objectives agreed upon in the joint meetings between the Fire Advisory Board and the Fire Chiefs Council. An additional request was made for a recommendation letter for goals 5 and 6 to be presented to the Lee County Board of Commissioners as well. Commissioner Bob Brown suggested that the November Board Meeting would be a good time to present these goals, objectives and recommendations to the Commissioners.

Derrick noted that the Report of Fire Conditions and the six mile districts would be presented to the Lee County Board of Commissioner's on Monday, October 16th, 2006, for their approval.

Therefore being no further business, John Altenburger made a motion to adjourn and was seconded by Roger King. Motion carried unanimously.

The joint meeting adjourned at 7:50 p.m.

Donald Andrews, Jr., Chairman
Fire Advisory Board

ATTEST:

Nancy Veroni, Secretary